24412 Alta Vista Drive, Dana Point CA 92629

Meeting location: 24414 Alta Vista Drive

- Call to Order 1:04pm by M Hart. Board members in attendance: M. Hart, Pres. V.P's: T. Engel, V. Nason, V. Linane. Other owners: D. Linane, Z. Hanan, E. Honowitz, D. Manna, M. Nason, C. Schultz, R. Sobel, L. Scarpone, A. Stokes.
- 2. Reading of last BOD meeting minutes. Motion made and passed to waive reading and approve the minutes of Feb. 3, 2024.
- 3. Standing Committee Reports
 - a. Architectural Committee
 - i. Board approves new aluminum caps for railings to be ordered for balconies. (on-hold pending renovations.)
 - ii. 24436 balcony tile work was approved at installation.
 - b. Building Maintenance-awaiting report on scope of work needed on all decks. Initial inspection on stress test is complete.
 - Open items-Pro Tec contract remains on hold. Investigating BINT contractors.
 - ii. Gutter repairs -D. Manna reports work has been completed.
 - c. Finance Committee-M. Hart reports highest increase this fiscal year is due to insurance. The new budget proposal is approximately a 10% increase.
 - i. 2024-2025 Budget includes proposed increase in HOA dues of about 11%.
 - ii. Board approves transfer of \$1580.00 from the reserves building account to the reserves pool account.
 - iii. M. Hart moves 2024-25 budget be approved. Motion made to approve new budget. Three Board members approved. T. Engel request to table it for two weeks to further study it was approved.
 - d. Landscape Committee- D. Manna, V. Nason
- i. Granada mulch –Motion made and approved to spend \$800.00 on additional mulch to be added to planters in between Granada driveways. V. Nason to contact Artistic Maintenance about mulch and inspection of sprinklers.

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e. Pool/Spa Committee-L. Scarpone

- i. Board approves pool heater to be turned on May 24, 2024, through Labor Day weekend.
- ii. Timer on spa jets found no when no one around, wasting energy. Homeowners are advised to turn off Heater and Spa jets after each use.
 - 4. Old Business-Insurance deductible. No action taken. Policy deductibles will be examined when it is up for renewal.

5. New Business

- a. Sea Ridge Condominium Association Demand letter. The Sea Ridge Board of Directors sent a letter demanding our irrigation system be checked to stop a leak from continuing down Sea Ridge's streets and respond by July 2024. M. Hart to call South Coast Water District to investigate leak along greenbelt/parkway on Alta Vista as possible cause, which is on city property. M. Hart will also have water tested to better determine the source.
- b. Wright Inspection Deck Engineering report-M. Hart reports that initial inspections show multiple decks will need to be repaired. Depending on estimates of work, the next board may need to evaluate the need for an assessment.
 - c. Deck stair coating and repairs. Estimates being sought.
 - d. Balcony railings: Architectural Committee, D. Linane to work on a proposed uniform construction idea. M. Hart to investigate individual homeowners paying for glass railings on their own if they wish to replace them.
 - e. Other- M. Hart to see about repairs to wall damage outside retaining wall next to pool storage area.
 - f. Next meeting: Annual HOA Owners meeting, Sat. Aug. 10, 2024.
 - g. Adjournment 2:36 pm.

V.Nason 5/22/24 DBTS HOA Minutes May 11 2024 Rev. 1.wpdocx